

Waterloo Village c/o Stephens State Park
800 Willow Grove Street
Hackettstown, NJ 07840
(908) 852-3790
Fax (908) 852-0735

School Group Reservation Application

It is recommended that group reservation requests be made at least thirty (30) days in advance. **The bus and driver of each bus must remain in the park during your visit, no exceptions.**

Cancellations must be made by 8 a.m. the date of your reservation. Call Stephens State Park Office with cancellations and to re-schedule.

School Group tours will be given September 14 through November 19 on a first-come-first-serve basis and will be given Tuesday through Friday.

Date Requested: (Tues.-Fri.) _____ Alternate Date: _____
Time: 10 a.m. - 2 p.m.

Contact Person: _____

Teacher: _____ Cell Phone #: _____

School Name: _____

School Address w/ zip code: _____

Phone: _____ Fax: _____ E-Mail: _____

ADA Bus: Yes No

Total # of Supervisors (age 18 or older): _____ Total # of Children: _____
(Required - 2 Chaperones / 25 Students) (Minimum 15 Students, Maximum 25 Students)

Age Group of Children: _____

By signing this application, you are stating that you have read the attached rules and regulations. The application must be filled out entirely in order for a confirmation to be issued. It is your responsibility to make sure that everyone in your group is made aware of the rules and regulations and abides by them.

Signature of Contact Person Cell Phone # Date

OFFICE USE ONLY: CONFIRMATION OF RESERVATION

Date of Trip: _____ Fee Received \$ _____
Cash or Checks made payable to "Treasurer, State of New Jersey."

Approved By: _____ Date Faxed /Mailed: _____

- Reservation is Not confirmed until you receive signed confirmation from our office •
- Payments are Due 30 days in Advance Prior to Date Reserved •